

VAT INVOICE

SELLER (WITH VAT NUMBER)

BUYER (VAT NUMBER FOR BUSINESS SALES)

INVOICE NUMBER

INVOICE DATE

TAX POINT (TIME OF SUPPLY)

REVERSE CHARGE OR EXEMPTION WORDING
(IF ANY)

DESCRIPTION	QTY	UNIT PRICE	VAT %	NET AMOUNT

VAT SUMMARY BY RATE

VAT RATE %	NET AMOUNT AT THIS RATE	VAT

NOTES

Total excl. VAT

VAT

TOTAL INCL. VAT

Business sales to a buyer in another EU country who has a valid VAT number may fall under the reverse charge. When they do, the invoice has to say so.