

QUOTE / ESTIMATE

SELLER (FROM)

CUSTOMER (PREPARED FOR)

QUOTE NUMBER

DATE

PRICE VALID UNTIL

ACCEPTED BY (SIGN AND PRINT)

DESCRIPTION	QTY	UNIT PRICE	AMOUNT

NOTES

Subtotal

Tax (estimate)

QUOTE TOTAL

This quote is not a bill. Once the customer accepts it in writing and the work is delivered, send an invoice that refers to this quote number.